

COVER LETTER FOR STUDENT TEMPORARY EMPLOYMENT PROGRAM (STEP)

Name:_____ Date:_____

Social Security Number:_____ Age:_____

High School:_____ Date of Birth:_____

College/Trade School:_____

Grade Level or Semester/Quarter Hours Completed as of June 07_____

Career Goals_____

Educational Institution Verification:

_____ Is a student and is taking at least a half-time academic course load.

_____ Meets an overall 2.0 grade point average.

_____ Current Grade Point Average

_____ I recommend this student for employment.

Counselor/Teacher Signature:_____ Date:_____

Counselor/Teacher Printed Name:_____

Additional comments/information:
